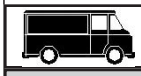
Greenbarnes Ltd. **Order Form**

Please enter the details of your order in the spaces provided below. For multiple orders, further copies of this form are available on request. Alternatively you may either photocopy this form or use your own Purchase Order. Guidance notes to assist you in completion of this form are printed on the relevant Price List, but should you have any queries, please ring for assistance. Do not forget to include contact details so that we can get in touch with you in the event of any query.

Description	Code	Colour (if applicable)	Price each	Quantity	Sub-total



Delivery Charge (Overnight delivery by carrier U.K. Mainland)

Lettering Required for Headers

Style: Standard = Times Bold Other (Please specify):

Colour: White ☐ Gold ☐ Black ☐ Other ☐

Please enter lettering required in the box provided below in block capitals

Total Goods Value	
V.A.T.	
Total Order Value	

Customer / Invoicing Details:	Delivery Details:
Customer Name:	Delivery Contact:
Invoicing Address:	Delivery Address:
Postcode: Tel. No.:	Postcode: Tel. No.:

Name:	Date:	Signature:

Payment Terms: Goods are supplied to account holders, local authorities and churches on a strictly nett 30days basis. In all other cases full payment is required with order. Pro-forma invoices can be issued on request. Minimum order charge £10.00 + V.A.T.

Greenbarnes Ltd.
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